

**United Way of the Cape Fear Area**  
**Senior Community Service Employment Program (SCSEP)**  
**ENROLLMENT INCOME VALIDATION**  
**2021-22**

The Department of Labor requires that all Senior Community Service Employment Program (SCSEP) participants be certified prior to enrollment to determine income eligibility for SCSEP with the United Way of the Cape Fear Area.

Please bring the following documents in for your enrollment orientation meeting. Failure to provide adequate documentation will delay your enrollment.

**1) For Income (including yourself and any family members who reside with you), you must bring proof of any and all income for 2021 & 2022. Related documents include:**

- Social Security Award Benefits Statements for **2021 & 2022** that includes the monthly gross amount of cash benefits (before any deductions for Medicare premiums). If your Social Security Benefit is Disability (SSDI) or Supplemental Security Income (SSI) you must provide documentation from the Social Security Administration indicating the benefit type as disability or Supplemental Security Income.
- Wages received during the past six months (W2 and/or most recent check stub)
- 2021 Income Tax Return (if filed)
- Pensions or Retirement Statements (all retirement incomes other than Social Security)
- Survivors Benefits
- Interest Income/Dividends
- Rents, Royalties, Estates and Trusts
- Education Assistance
- Alimony
- Financial Assistance from Outside the Household

**2) For proof of Family Size you must bring documents such as:**

- SCSEP Family Size Statement Form (attached) - completed by a non-family member validating family size.

If you have any questions regarding income validation please contact Steve Moore, SCSEP Program Director, at (910) 798-3900.